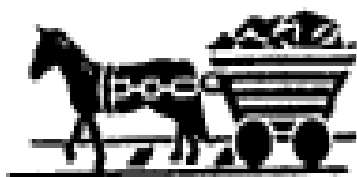




**AGM 2018**

**5<sup>th</sup> Reigate Scout Group**



<http://www.5threigatescoutgroup.org/>  
**#SkillsForLife**



# Agenda

**5<sup>th</sup> REIGATE SCOUT GROUP AGM 30<sup>th</sup> June 2018, 4pm**  
**Scout HQ, Battlebridge Lane, Merstham**

- 1) Introduction and Welcome by Chairman 4pm
- 2) Apologies for Absence
- 3) Minutes of last AGM Meeting
- 4) Group Scout Leader's report
- 5) To receive and adopt the Accounts
- 6) To receive and adopt the annual report
- 7) To Appoint the Chairman
- 8) To Elect the Secretary
- 9) To Elect Treasurer
- 10) To Elect Executive
- 11) To Appoint the Scrutineer
- 12) Presentations and awards (investitures if any).
- 13) Close Meeting 4.30 4.45 pm
- 14) Informal Part of the afternoon with BBQ.

**5<sup>th</sup> Reigate Scout Group**  
**Trustees' Annual Report**

For the period 01/04/17 – 31/3/18

**Section A – Reference and administration details**

Charity Name: 5<sup>th</sup> Reigate Scout Group

Registered Charity Number: 305783

Charity's principal address: Newton Hazel Hall  
Battlebridge Lane  
Merstham  
Surrey  
RH1 3LH

Names of the charity trustees who managed the charity during the year:

	Trustee Name	Office (if any)	Dates acted if not for whole year
	<i>Ex Officio:</i>		
1	Loraine Mountain	Chairman	
2	Carol Orchard	Secretary	
3	David Mountain	Treasurer	
4	Chris Davis	Group Scout Leader (Acting)	
5	Pete Salvage	Cub Leader	
6	Gerald Hulf	Cub Leader	
7	Jack Pease	Beaver Leader	
8	Simon Pinto	Beaver Leader	
9	Richard Pierce	Scout Leader	
10	Tracey Hulf	Committee Member	
11	John Reed	Committee Member	
12	Graham Mountain	Committee Member (Co-opted)	
13	Derek Hammersley	District Representative	Retired 2018

The ownership of the land and buildings of the Group are vested in The Scout Association Trust Corporation (change of Deeds being effected from Dec 2017) who must act in the best interests concerning the property in accordance with Charity Law.

*Names and addresses of advisers*

Type of adviser	Name	Address
Holders of Land Deeds	Scout Association Trust Corporation	Gilwell Park, Waltham Abbey, London E4 7QW
Solicitors	Morrison's Solicitors LLP	Clarendon Road, Redhill RH1 1FB
Bankers	HSBC Ltd	72 Station Road, Redhill, Surrey

**Section B – Structure, governance and management**

*Description of the charity's trusts*

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
	The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
	The Committee consists of 3 independent representatives (Chair, Treasurer and Secretary) together with the Group Scout Leader, individual section leaders, parents' representation and other committee members. The

Committee normally meets on a Tuesday each school half-term or every six weeks.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.
- Controlling personal information in line with GDPR

### **Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of risk that have been identified are:

*Damage to the building, property and equipment.* The Group has buildings and contents insurance in place to mitigate against permanent loss.

*Injury to leaders, helpers, supporters and members.* The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities. Leaders are appropriately trained, including in First Response.

Health and safety matters form a standing agenda item for Committee meetings and maintenance is undertaken to the premises as required to address identified health and safety issues and other building defects. Annual testing is undertaken of fire safety equipment and gas appliances, and at regulatory intervals for electrical equipment.

*Reduction or loss of leaders.* The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular Section or in the group

as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

*Reduction or loss of members.* The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular Section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

*Reduced income from fund raising.* The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

*Other financial risk.* The continuing economic situation has had adverse impacts on the Group's finances. There remains a reduction in interest rates affecting bank interest received throughout 2017-18 and will continue to have a significant impact on this source of income during 2017-18.

*Financial controls.* The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include: two signatories required for all cheques and authorisation of internet transactions; all bank accounts are held in the name of the 5<sup>th</sup> Reigate Scout Group; Group accounts are subject to independent examination; and examined annual accounts are sent to the Charity Commission and the Scout Association.

## Section C – Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the Group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Public benefit

Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions.

Two key principles demonstrating that Scouting's aims are for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

Summary of the main activities in relation to these objects

The 5<sup>th</sup> Reigate Scout Group aims to achieve these objectives by providing an enjoyable and attractive programme. We run Scouts on Wednesdays, Cubs on Monday and Tuesday, and Beavers on Wednesday and Fridays, and have an agreement with 17<sup>th</sup> Explorer Unit.

## **Section D – Achievements and performance**

Summary of the main achievements of the charity during the year

The Group has maintained a full and varied programme of activities during 2017-18 across all its sections. Beavers and Scouts all run at capacity with pressure on places, whereas the Cubs have limited open places at present. We have several members in the Explorer Unit and have several Young Leaders working in many sections.

The Group has sought to encourage wider participation in its activities, ranging from parents sitting on the Committee, to participation in outside activities within the local community and hiring the hall to those outside scouting.

Plans for future activities depend crucially on leaders and helpers coming forward to maintain and ideally expand the activities the Group can offer, both as Section leaders and committee members. A third Beaver Colony is necessary to deal with numbers on waiting lists, but leaders are not at present available.

## **Section E – Financial review**

Brief statement of the charity's policy on reserves

### **Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group held reserves of approximately **£33,821** at year end. This is above the level required for operating expenses. However, the Group is dependent on these sources of income to meet both annual costs, and capital expenditure, including the costs of maintaining the premises. The Group Executive Committee has therefore agreed that funds surplus to the day-to-day requirements of the Group (essentially, monies deposited in the Scottish Widows Account) should be designated as a Fund to cover any major repairs and planned maintenance and to cover the costs of running the Group should there be substantial reduction of income.



Quantify and explain any designations

In 2017-18, total receipts were £21,467 (2016-17: £24,147) and payments totalled £20,161 (2016-17: £15,122). The surplus is: £1,306 (2016-17: Surplus £9,025)

- The reduced surplus is due to one of the hall heaters being replaced (£3,690), also the claim for Gift Aid for 2017 to 2018 has reduced to £2,341 (2016-17 £5,251)
- Building and grounds maintenance & cleaning, along with utilities has increased to support the increased usage of the 5<sup>th</sup> Reigate HQ.

Investment policy and objectives

**Investment Policy**

The Group has adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies and a Scottish Widows Bank account.

**Section F – Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature

Lorraine Mountain	David Mountain
Chair	Treasurer

Full Names

Position

Date

# 5th Reigate Scout Group

## Receipts and Payments Account

### For the year from 1 April 2017 to 31 March 2018

	Unrestricted funds £	2017-18 Restricted funds £	Total funds £	2016-17 Total funds £
<b>Receipts</b>				
<b>Subscriptions, Donations, legacies and similar income</b>				
Membership subscriptions	16908	-		15630
Less: Membership subscriptions paid to District	(4403)			(4446)
Net membership subscriptions retained	12505			11184
District Training Support				170
Donations	147	-		50
Gift Aid (2016 to 2017)	2341	-		5251
<b>Sub total</b>	<b>14993</b>	<b>-</b>		<b>16655</b>
<b>Maintenance Grant</b>	-	-		
<b>Sub total</b>	<b>0</b>	<b>-</b>		<b>0</b>
<b>Fundraising (gross)</b>				
Textile Collecting	168	-		71
Quiz Night	596	-		0
Round Table	0	-		1000
Other - Easy Fundraising	51	-		0
<b>Sub total</b>	<b>815</b>	<b>-</b>		<b>1071</b>
<b>Investment income</b>				
Bank interest (Scottish Widows & HSBC BMM)	32	-		119
Property Rent income	5342	-		5539
<b>Sub total</b>	<b>5374</b>	<b>-</b>		<b>5658</b>
<b>Sundry receipts</b>				
Activities	0	-		598
T shirts and uniforms	285	-		150
Other	0	-		15
<b>Sub total</b>	<b>285</b>	<b>-</b>		<b>763</b>
<b>Total receipts</b>	<b>21467</b>	<b>-</b>		<b>24147</b>

# 5th Reigate Scout Group

## Receipts and Payments Account

### For the year from 1 April 2017 to 31 March 2018

	2017-18	2016-17
	Unrestricted funds	Total funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities	3487	2066
Adult support and training	10	430
Rates	297	308
Water and Sewerage	152	100
Electricity and Gas	2137	2003
Telephone & TV Licence	147	146
Insurance	2767	2695
Property Maintenance & Repairs	7054	1392
Cleaning (inc materials & replacement tools)	514	1087
Uniforms	1534	1649
<b>Sub total</b>	<b>18099</b>	<b>11876</b>
<b>Fundraising expenses</b>		
Quiz Night Costs (meals)	191	
Other fundraising costs		
<b>Sub total</b>	<b>191</b>	<b>0</b>
<b>Sundry Payments</b>		
Administration – Subs refunded, OSM s/w & fees, GC fees	1291	1486
Other : Legal fee - change trustees	540	
Charities - Poppy wreaths (2)	40	1760
<b>Sub total</b>	<b>1871</b>	<b>3246</b>
<b>Asset and investment purchases, etc.</b>	<b>0</b>	<b>0</b>
<b>Total payments</b>	<b>20161</b>	<b>15122</b>

	2017-18		2016-17	
	Unrestrict ed funds	Restricted funds	Total funds	Total funds
<b>Total receipts</b>	21467	-		24147
<b>Total payments</b>	(20161)	-		(15122)
<b>Net receipts</b>	1306	-		9025
<b>Cash funds last year end</b>	40756			31731
<b>Cash funds this year end</b>	42062			40756

## Statement of assets and liabilities at the end of the year

	31-Mar18	31-Mar- 18	31-Mar-18	31-Mar-17
	Unrestrict ed funds	Restricted funds	Total funds	Total funds
	£	£	£	£
<b>Cash funds</b>				
Bank current account (HSBC)	7639			14007
Bank deposit account	12764			5261
Building society account	-			0
Charities Aid Foundation account Closed 30/01/16	0			0
Scottish Widows Bank	21057			21029
Treasurer Cash & Section Floats -	602			459
<b>Total cash funds</b>	<b>42062</b>			<b>40756</b>
<b>Other monetary assets</b>				
Youth Activities prepayments	510			Nil
<b>Sub total</b>				
<b>Investment assets</b>	Nil			Nil
<b>Non-monetary assets for charity's own use (as per insurance valuation)</b>				
Land and buildings	382,541			382,541
Scouting equipment, furniture etc	33,595			33,595
<b>Sub total</b>	<b>416,136</b>			<b>416,136</b>
<b>Liabilities – Sections expense accrual</b>	693			Nil

### Accounting Policies

The Statement of Receipts and Payments above have been prepared on the basis of cash movement only during 2017-18 and membership subscriptions paid to District entirely relate to the same period.

Land and Buildings and Scouting Equipment are shown in The Statement of Assets and Liabilities at their insured value.

### Trustee's Report

**The above receipts and payments account and statement of assets and liabilities have been approved by the Trustees on 30<sup>th</sup> June 2018 (the date of the Annual General meeting) and signed on their behalf by**

Signature


Print Name

David Mountain	Treasurer
Loraine Mountain	Chair

# Independent Examiner's Report to the Trustees of the

## 5<sup>TH</sup> REIGATE SCOUT GROUP

I report on the accounts of the Group for the year ended 31<sup>ST</sup> March 2018 which are set out on pages 7 to 10.

This report is made solely to the trustees in accordance with Sections 43 and 44 of the Charities Act 1993. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43 (2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43 (3) (a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43 (7) (b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 41 of the 1993 Act ;and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:

Qualification:

Address:

Date:

## Chairman's Report 2018

This will be my third AGM with 5<sup>th</sup> Reigate and it has been a busy, interesting and challenging time since I was asked to serve as Chairman. Now 'The Scouts' have rebranded and set out a new plan from 2018 – 2023 and things will change again as we move forward.

Change is inevitable throughout one's life and we should all be ready to embrace it in some form or another. Our children change all the time and over their Scout Journey you will see this change taking place. The Scout Leaders take the lead role in helping our young members through the many things that scouting has to offer and without their efforts and input growth and change would not be possible. My thanks to them all for the effort and work that they put into what goes on at 5<sup>th</sup> Reigate.

You may wonder what part the Executive Committee play in all this, or indeed why we are here at all. Our role is 3-fold-

1. We are Charity Trustees of the Group and responsible for all its assets.
2. We work to support and enable the Leaders to carry on Scouting activities.
3. We ensure that all those who become members of the Scout Movement have the best activities and are offered access to all that Scouting can offer.

The Executive consists of the Officers Chairman (Lorraine Mountain), Secretary (Carol Orchard), Treasurer (David Mountain) and GSL acting (Chris Davis). All Section Leaders – Tic Tac, Silver Fox, Akela Pete, Akela Gerald and Richard (Scouts), Graham (Baloo from Gibson Cubs) is Co-opted as IT and OSM support. At present we have only one parent representative (John Reed). As Chairman I am grateful for all the support from Officers and Leaders throughout the year.

5<sup>th</sup> Reigate (Merstham) has operated for many years and has had much support from the many parents and young people of all ages that have passed through at many stages. Several past Cubs and Scouts returning as Leaders later. In the past few years we have joined forces with 17<sup>th</sup> Reigate in a Joint Explorer Unit and this has grown immensely. The Explorers benefit greatly from using both HQ at 17<sup>th</sup> and 5<sup>th</sup> where they can have the best of both indoor and outdoor activities and spaces. Beavers, at the other end of the age range, make good use of all that 5<sup>th</sup> HQ and grounds can offer, whilst Wednesday Beavers venture out for most of the summer. Cubs have worked to improve our surroundings by creating garden areas and clearing debris. Scouts are eager to help with groundworks in the future, or at least so Richard says. The new plan for Scouts in the UK can be summed up in their slogan '#SkillsForLife' and all sections will be working towards members gaining these life skills at all levels.

The Executive Committee is at present looking at ways to improve our HQ and grounds so that we can make greater use of all assets to enhance the programme set out by the members and their Leaders. It would be great if we could have at least one parent member for each section on the committee. We usually meet once every 2-3 months and the Officers would value more ideas from parents.

The Group has worked to improve communication with parents through our Facebook page (which is only open to Group members) and OSM communications. We now have broadband on site and hope that this will enable us to reach out and communicate with Scouts further afield, especially during Jota/Joti in October. I also hope all sections will take part in Parliament Week in November to improve their understanding of how Government, both local and national, works. This is especially important in this year - 100 years since women were granted the right to vote.

Please keep looking for any information which we put out and 'Be Prepared' change is on the way and all 5<sup>th</sup> Reigate members will be looking to acquire new life skills and have lots of fun doing so.

Finally, the Group is always looking for additional adult helpers. We have waiting lists for Beavers and Cubs and we would really like to open another Beaver Colony and possibly a further Cub pack. Scouting can be lots of fun and provide so much to the leaders as well as the young members. Please consider if you could help out and enable more young people to have access to good Scouting activities.

Lorraine Mountain; Chairman 5<sup>th</sup> Reigate - June 2018.

## GSL's Report

This is the 7<sup>th</sup> GSL's Report that I have prepared for AGM's at the 5th. but the first one that I have not been able to actually present. I apologise for being away on holiday and not being able to attend, but the good news is that this will mean a swifter meeting, without me rambling on....

I hope most of you will have been able to look through the Section Reports that were signposted to you on the Group website and / or OSM. The usual amazing array of activities are set out and you will realise the immense amount of work put in by the respective Leader Teams which have been relatively stable and unchanged from last year.

Wednesday Beaver Team, led by Jack Pease has gained Kate Ma and Sarah Fish as new Assistant Beaver Leaders and I hope we will be able to progress their Leader Training in the coming year.

Friday Beaver Team and the two Cub Teams have remained unchanged during the year but the Scout Team has gained Ian Rustige as a new Section Assistant, who after a long period of dipping his toes, has taken the plunge to join the team. I look forward to him completing his Training in the coming months.

We continue to work with 17<sup>th</sup> Reigate Scout Group to provide Explorer Scouting to the older age range. My thanks to Graham Mountain, who acts as an Assistant Explorer Scout Leader at 17<sup>th</sup> to promote this and also for adding a Hill Walking Leader Permit to his Shooting and Archery Instructor permits.

Both Beaver Colonies continue to have 'No Vacancies' for about 18 months hence and we are still trying to start a third Beaver Colony. We have recently started working with the Scout County Development Officer, Claire Morris, who will be assisting the Group, putting into operation tactics which have proved successful in several other Districts, leading to new Sections being formed. We are hoping to start both a third Beaver Colony and a third Cub Pack. Watch this space !!

Lorraine Mountain as Chair, Carol Orchard as our Secretary and David Mountain as our Treasurer have worked hard to maintain the Group on an even keel, especially with improved control of our finances. Tracey Hulf has continued to deal with Hall Bookings, which contribute considerably to our income. My thanks to all of them.

Work continues within the Group Exec on looking to the future of the Group HQ and for the future of Scouting in Merstham. We are always looking for more parental input on how the Group should develop. Please do not be SHY !

Thank you to everyone who supports the Group.

Chris Davis, Deputy District Commissioner, Acting Group Scout Leader 5th



# Section reports



## Wednesday

Wednesday night Beavers continues to thrive and is full with the usual long waiting list!

A feature of our section is our boast that we are outdoors throughout British Summer Time from April through to October. We've had all sorts of 'old favourites' so far this year - cardboard boats, cheese rolling at Happy Valley and our Merstham to Redhill Cycle ride featuring the 'world's longest skid' traditionally won by Tictac.

Much to TicTac's disgust he did not win the 'Hill of Doom' hill climb race - there are some very fit mums/dads/kids with us at the moment!

New for this year was feeding the pigs at a farm in Godstone, a St George's Day recreation at the Iron Age Fort in Mogador and missing this year was the Roman Snail race, it's been too dry for the snails.



## Friday

### 5th Reigate - Friday Beavers

#### Autumn 2017 to Summer 2018 Activities

#### Leaders

Simon Pinto - BSL  
Dawn Martin - ABSL  
Jenny Spinks - SA  
+2 Young Leaders

#### Autumn 2017

Average attendance of 19, Maximum of 22

#### Activities undertaken:

We undertook a number of activities over the autumn of 2017, which were working towards many different badges.

#### Activities included:

A nature walk in Spinneys Mead.

FairTrade & Clean Water activities including making and testing our home made water filters .

A visit from Reigate Police Community Support Officers, where Beavers had an opportunity to sit in the police van.

Beavers went on a twilight Bat Walk at Earlswood Lakes, where they observed bats flying low over the lakes catching dinner!

Halloween- Beavers dressed up in Halloween costume and took part in various Halloween themed activities.

Campfire & Glow sticks – Beavers enjoyed cooking marshmallows around the campfire and making glow stick bands.

Cooking – Beavers made their own cookies.

Food to Fork – We took the Beavers on an organised tour of Tesco Caterham, where they learned about the food journey from field to fork, as well as making healthy food choices.

Night Walk – Beavers went to Reigate Hill for a night time ramble by Torchlight.

Junk Modelling – Beavers made robots to perform a particular function using just junk and sticky tape / glue.

Christmas Crafts – Beavers made Christmas tree decorations.

Christmas Party – Christmas Music, fun and games and a picnic tea!

## Spring 2018

Average attendance of 18, Maximum of 18

Activities undertaken:

Our theme for the Spring was health and fitness, with some easter stuff thrown in!

Log Chew – Agility – Beavers took part in an indoor circuit training session,

Beaver Boot Camp – Similar to the agility evening, beavers took part in a circuits session

Heart Health - Bleep Test – Beavers took part in the bleep test

Healthy Eating & Food Choices – Beavers made smoothies and blind tasted different healthy fruits .

Fruit Skewers – Beavers made fruit skewers

Sports Challenge – Beavers took part in a sporting challenge

Paper Mache Egg Making

Papier Mache Easter Egg Painting

Papier Mache Egg Finishing and Filling

The spring term was a busy one, with Beavers also taking part in our annual joint sleepover with Wednesday Beavers in March. A long walk from Reigate Hill back to Merstham, followed by the usual fun and frolics when we get back, with food, activities and a movie before bed!

## Summer 2018

Average attendance of 15, Maximum of 18

Log chew - Getting to know you, getting to know all about you! Beavers get to know more about each other and introduce our new starters.

A walk in the woods - Mini beast hunt & leaf printing in Furzefield woods.

Bug hotel building – Beavers built their own bug hotels

Putting up a patrol tent – Beavers and parents put up and strike a Patrol Tent and learned about the different types of tents available.

Campfire – Songs and stories around the campfire, with hot dogs.

Hikes away - Beavers went for a hike over Reigate Heath, stopping for Hot Chocolate on the way, followed by badge presentation.

Annual Day Camp – Wednesday and Friday Beavers joint Day Camp at St Katherines Church Grounds.

We have the following activities planned for the rest of the term, subject to confirmation.

15/06/2018 Cycling off road - Merstham

22/06/2018 Snail Racing @ HQ + BBQ & Campfire

23/06/2018 Bizzaz 2018

29/06/2018 Ambulance station visit

06/07/2018 Water Games - You Will Get Wet!

13/07/2018 Picnic in the park - Merstham Rec

We will finish the term on the 13th July with a Picnic in the park and some outdoor games.

## Summary

Overall we have had a great year again, we are fewer in number, but this is expected to increase back to 24 in September.

We still only have 2 Leaders and 1 Sectional Assistant, this limits what we can do quite severely as organising activities takes a great deal of planning, and is time consuming.

We do not currently have our 2018 - 2019 programme in place but expect to have this shortly.

Our Facebook page continues to be very successful, allowing effective communication from section to parents and vice versa, also allowing us to share our activities and photos in a closed group environment. We expect to have a full programme again for the next year with plenty of new and exciting activities over the course of the year.

We look forward to welcoming our new Beavers in September

Our badge report for the period shows a total of 109 badges having been awarded, with another 36 badges due to be awarded.

We have awarded 3 Chief Scout Bronze Awards this year!

We now have 2 young leaders, Mallard (Jonathan) & Goldfinch (Charlotte), who continue to help us out on weekly basis.

Good work by all involved!

## Grey Fox, Squirrel & Wren



Best Cub for 2017-2018 was  
Shinae Joubert,

We have completed lots of badge work over the last year, been to camp had a Pack Holiday entered every District Event going, winning the morning session at cooking, coming runners up at rounders, we visited Reigate Town Hall met the Mayor, done several hikes, been swimming done archery, had a quiz round Redhill, visited Tesco for the Farm to Fork event. Had a joint firework evening with Clark Pack, made Reindeer for Xmas. Had a Parliament evening we split the Pack into two and held a debate on a subject of their choice. Taught them a song then videoed it for the Entertainers Badge. Made Mothers day gift's.

Off to Broadstone on 22nd June for our "Summer Camp" lets hope the weather stays dry!!

We now have 32 Cub Scouts in the Pack, so we are kept very busy.

Akela

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# cubs

## Clark Pack

2017 was, yet again, a busy year for the Cubs in the Clark pack. The spring term was, as usual busy with cooking practice and the district cooking competition. 2017 was, once again, not to be our year but the team had a good go and nobody managed to slice their fingers off, so the practice played off.

We had a visit from the local PCSOs in May for the Cubs to hear about their work which was all a very educational evening. A few weeks later we had a sausage sizzle where the Cubs cooked sausages for their Dads. I'm not sure whether the Dads actually got anything to eat or they were all eaten by the Cubs but at least there was no food poisoning.

In July, we returned to Downe for our summer camp. The leaders love this campsite – they have tented villages where everything is all setup for us, so there is no need for us to pitch tents or anything, it's all done for us already. We just turn up, wait for the Cubs to arrive and have a fun weekend. We had two activities for the Cubs – pedal karts and the high ropes course. The high ropes was, at its name suggests, very high, but everyone had a go and nearly all of us managed to get around the course. It was a great weekend, helped by the weather and at the end I was proud to award Molly and Erik with their Chief Scouts Silver award.

At the end of the Summer term, we returned to Crossways Green to re-stage the mini Olympics. This time we joined forces with the Brownies who meet in Canada Hall. It was great, fun evening (especially as it was almost completely organised by Brown Owl) and it was a nice opportunity to meet our opposite numbers at Brownies. This was followed on the last week with our usual end of year feature – a water fight. Unfortunately, once again, the Cubs forgot the one and only rule – Akela doesn't get wet!

The Winter term was equally busy and started with practice for the annual District Push Cart Competition. I always think this is the best event of the year and especially in 2017 as we won. Congratulations to the team. I was away for the weekend of the competition so was unable to be there. There seems to be theme running here as the last time we won, I wasn't there either. Perhaps I ought to absent myself, permanently. In November we marked Parliament Week. We decided to have a debate between the different sixes, after setting a few rules of behaviour and set the topic 'Should Brownies and Cubs be merged'. The groups thought about the issue and went through pros and cons with a leader. At the end we had a vote and this was carried, much to the annoyance of a few of the Cubs. It seems that the main issues about merging centred around what the uniform would be and what they would be called (Brubs? Crownies?). As far as I know this isn't going to happen but it was a good introduction to the democratic process.

In December we had a sleepover at the HQ. We walked the Cubs for a few miles (to make sure they were tired), fed them and then we watched a film. On the Sunday we had a few games in the morning then after lunch walked down to Park 25 where we caught the 100 bus to Horley for the Cub Christmas Carol Service. Amazing to think that for some Cubs, it was the first time on a bus.

Before I finish this report, massive thanks must go to all the leaders. To Sarah, James K (Hawkeye), James E, Rowan,, Dave and our Young Leader, Cameron. Thanks as well to the parents who have helped out when we have been short of leaders, especially Carol who is always on call to help plus Virginia and Chris who treated the Cubs to an evening of self defence. Massive thanks to everyone.

Gerald 'Akela' Hulf

# SCOUTS

## July Scout About 2017.

This three year event saw us camping with 17 Scouts and two Leaders at Ardingly in Sussex from the 7<sup>th</sup>. July to the 9<sup>th</sup>. July where 4500 Scouts and Guides camped for a weekend. There were literally hundreds of activities and crafts plus Disco's at night. The Scouts using wood & soldering irons made plaques, Glass engravings, Wrist Bracelets, Models, plus taking part in a host of Activities that kept them busy every day.

We also had a fly past each day by two Spitfires at low level doing victory roll that was great. The weather was brilliant. They are already looking forward to the next one in 2020.

We finished the term with a Hawaiian Night and Barbecue. It was a good night tinged with a bit of sadness as we had to say goodbye to some of our APL's & PL's who were moving on having done three and half years scouting.

## Autumn Term 2017.

We came back in September to start the new term and were joined by nine new members from Cubs who replaced the leavers in July. Life goes on and it's the same in Scouting.

We were also very lucky to be joined by Ian Rustige our new Scout Troop assistant.

September saw us start the Pioneering Badge, Knots. Conquers night, October Communicators Badge, Sat. 4.10.17, Paint Ball 14.10.18 Crawley, a really great day out. October was taken up enrolling the new Scouts, plus the Cooking Badge. November cooking practice for Master Chef. Sunday 12.11.17 saw us at Merstham Cross for our annual Remembrance Sunday with Twenty Scouts, the Locals and the British Legion where we lay a Poppy Wreath this being an event we have done for the past 15 years and before that back in the day the our predecessors 3<sup>rd</sup>. Merstham Scouts attended this event. Wide Games Reigate Castle 29.11.17.

December saw us Hand Painting as part of Craft Badge. Fund raising with the Round Tablers

doing the Fr. Christmas collections in Nr. Merstham & French's road for which we receive £500 for the Scout fund.

Scouts Annual Christmas Party 20.12.18. Back to the Eighties. Everyone was in Fancy Dress. A really good night with a 95% attendance.

## Winter 2018 Term.

The new term saw us concentrate on the Navigation Badge, Communicator Badge, Creative Challenge Badge plus Master Chef Team selections and practices with 3 teams up for the competition all planning Menus, Presentations all planned for early March. However unfortunately the weather changed and we had snow which caused the organisers to cancel. To say we were disappointed was an understatement. But we will go again next year.

## Scout Leaders Report 2017 – 2018. Continued.

### Winter 2018 Term Continued

Wide Games in January saw us at Reigate Heath.

We also worked on Map Reading and hike planning using Trangia Cookers. Clothing selection for the outdoors.

We started looking at Model Making and especially an Aircraft Spitfire Kit free in the Daily Mail challenging the Scouts to get one and build the Model which some of them did. Plus others had a go at making other Model making them eligible for Model Making and Craft Badge.

The Creative Challenge Harry Potter Brooms also progressed.

### **Spring 2017 Term**

We concentrated on the Athletics Badge over at Battle Bridge old athletics track. In April / May comprising of the Long Jump, 100M. 400M. 800M. Relays. Discus. Javelin. Etc.

This term saw us take part in the District Annual St. Georges Day Parade at Reigate College.

Where we renewed our Promise and had a Barbecue & carried out activities.

We are also looking to completed the Emergency aid Badge plus finally the Harry Potter Broom Sticks made from re used 2 Litre Plastic Badges.

We are also looking to see if we can squeeze in the Seven Sisters Walk along the South Downs in July before breaking up for the Summer Holidays 14.7.18.

This year we just ran out of time for the Annual Blacklands Farm Camp. However this has only been postponed to mid September Fri 14<sup>th</sup>. – Sun. 16<sup>th</sup>.Sept.

### **Scout Troop Membership:**

We currently have 25 Scouts. 4 Leaders.

### **Leaders:**

We are very lucky with having Robin, Ian, and Yvonne and on behalf of the Scouts thank you all for your efforts & time in running the troop.

### **Parents Support:**

We are also very lucky with Parents support for ensuring the Scouts attend meetings, attending activities plus ensuring the carry out tasks set outside the meetings.

### **Regards**

**Richard Pierce**  
**(Scout Leader)**

# EXPLORERS

This year we have been pleased to welcome explorers from both the 5<sup>th</sup> and 17<sup>th</sup> scout groups to join our unit. We presently have 34 explorers many of whom help out in beaver and cubs sections across both the 5<sup>th</sup> and 17<sup>th</sup> as young leaders undertaking their volunteering section for their Duke of Edinburgh Awards. Most of the explorers are taking part in the scheme and have been out hiking in the Surrey/Sussex countryside. Come September for the first time we will have explorers undertaking their Gold Duke of Edinburgh award – this is a highly rated achievement valued by both Universities and Employers.

The programme has been varied from fencing, axe throwing, and Gliding through to donuting (sliding down the dry ski slope on a rubber ring – great fun). We have had an action packed year with several camps including Gilwell 24 and the Great Escape where one of our teams achieved first place after a weekend of evading leaders chasing them with flour bombs and gaining points from undertaking tasks. We also took part in shooting and the district quiz where we also did incredibly well.

This summer we are taking the explorers to Snowdonia where we will be climbing Snowdon, visiting a Powerplant, caving and Cadburys World. We are also planning an international camp next summer to the French/Italian Alps.

# 5th. Reigate Scout Group.

H.Q. Newton Hazel Hall, Battlebridge Lane, Merstham.  
Registered Charity Number 305783.

## AGM Minutes 1st July 2017

**Date: 1st July 2016**

**Venue: Scout HQ, Battlebridge Lane**

**Meeting Minutes Sheet 1 of 4**

<b>Present:</b>	<b>Apologies received from:</b>	<b>Distribution:</b>
Loraine Mountain (Chair)	Jack Pease	<b>Those Present</b>
Carol Orchard (Secretary)	Simon Pinto	<b>Listed Apologies</b>
Dave Mountain (Treasurer)		Plus Those Below
Chris Davis (Acting GSL)	Michael Blacker – Holding Trustee	Robin Stanfield
Derek Hammersley – Holding Trustee/District Representative		James Kemp
Cllr Frank Kelly – (Deputy Mayor)		James England
Steve Robinson – District Commissioner		
Pete Salvage Graham Mountain Dominique Mountain Paul Leah Amy Robson Vincent Potter– Gibson Pack	Margaret Tilford Assistant District Commissioner	
Gerald Hulf Sarah Kennedy Rowan Carroll Dave Sarton – Clark Pack		
Ann Hellyer Rachel Fisher Wed Beavers		
Richard Pierce/ Yvonne Pierce - Scouts		
Allison Warner Dawn Martin - Friday Beavers		
40 Parents + Scouts/Cubs and Beavers		
<b>1/2</b>	<b>Introduction and Welcome from Chairman – Loraine Mountain</b>	
	<p>Meeting commenced at 4pm. LM welcomed and addressed all thanking them for coming – 49 had signed up through OSM and it was estimated as a turnout of 40 parents with children as well as leaders, trustees and area representation were in attendance. A special thank you was extended to Deputy Mayor of Reigate and Bansted, Frank Kelly and district Commissioner Steve Robinson for attending.</p> <p>LM stated that it had been a busy year as the Group continues to look at improving the scouting opportunities we offer the children. The group offers a varied and comprehensive program across the board which is down to the dedication of personnel who purely do it for the love of it. Our joint venture with the 17<sup>th</sup> to set up an Explorer unit is well underway and it now gives our 14-16 year olds an opportunity and we can offer important links to Duke of Edinburgh awards.</p>	



	<p>We are now fully converted to using OSM (Online Scout Manager) for all payments and this has made life a lot simpler for those involved – we have now successfully claimed back three years of gift aid – approx. £5K and this April it was possible to run a report which could be sent to claim this year’s Gift Aid which amounts to £2K. However, still only 60% of parents are signed up to gift aid so a request was made to anyone that wasn’t to consider this.</p> <p>The executive committee works behind the scenes to make the best use of its assets – fundraising is imperative to help with the running as well as providing a more social side – we held a quiz which raised £600 and we will continue to look into other events.</p> <p>Our Beaver Colony has a Facebook page and it is hoped in the near future to set up a Group page – feedback was requested from parents on this.</p>	
<b>3.</b>	<b>Apologies – As above</b>	
<b>4</b>	<b>Minutes from Previous AGM</b>	
	Minutes and reports were available at the meeting - these were confirmed as a correct representation of what had occurred. DM proposed to be accepted, PS seconded	
<b>5</b>	<b>Group Scout Leaders Report</b>	
	<p>Chris Davis, Acting GSL, apologized in advance for possibly repeating himself from other years but as he has now been our Acting GSL for 6 years it was inevitable.</p> <p>Individual reports from each section were within the Group scout report and all sections continue to flourish</p> <p>Wed Beavers, Led by Jack Pease continue to always be out and about. Rachel Fisher has earned her Wood Badge. Sadly, Ann Hellyer, Sue Ford and Richard Goodman will be moving on but fortunately two new recruits will be joining Jack’s leadership team – so welcome to Sarah Fish and Kate Ma.</p> <p>Friday Beavers have been run by Simon Pinto whilst Allison was on a sabbatical year – she will rejoin the team in September. Simon has gained his Wood Badge and Dawn who has previously earned this has finally been presented with this.</p> <p>There have been joint Beaver ventures where 45 Beavers have been in attendance.</p> <p>Gibson pack have sadly said goodbye to Ian Radcliffe during the year and Paul Leah will leave the leadership team at the end of July – many thanks to him for 32 long years of service. Positively Gibson pack have gained two new assistant leaders.</p> <p>Clark Pack has a stable leader team with James Kemp earning his Wood badge and Dave Sarton joining the leadership team.</p> <p>Ricard and Yvonne continue to head up the ever growing scout troop, now with 25 young people, many thanks to them both for their continued years (and years) of service.</p> <p>Graham Mountain has taken on the leadership and co-ordination of the Explorer unit, he has also undertaken shooting and archery training which will benefit all.</p> <p>CD thanked LM, DM and CO for all their hard work and also to TH for all her efforts with Hire of the hall.</p> <p>CD also expressed his thanks to all that helped and supported the Group with 120 young people we support we are always looking for new helpers, so if anyone was interested they could speak to him or another committee member. He finished by saying that he is</p>	

	eternally gratefully to all the leaders for all they do week in week out.	
<b>6</b>	<b>Accounts</b>	
	<p style="text-align: center;"><u>AGM Treasurers Summary 2016-17</u></p> <p>The Treasurer stated that there was a tangible gain in the year April 2016 to end of March 2017 of £9,025, opposed to £1,275 loss the previous year. Over half of this gain can be attributed to the Gift Aid claims made for the three years 2013 to 2016. The Online Scout Management tool (OSM) has been in operation for over a year and has proved its worth being able to report the claim for 2016-17 Gift Aid to the HMRC in April 2017 and receive it in our account before the end of that month. The treasurer stated that only 60% of those who pay subscriptions ticked the box in OSM to agree that the group can claim from HMRC an additional 25% of the subs paid.</p> <p>OSM has also been used to collect single or multiple payments for camps and other events and provides Leaders with information of who has signed up for these youth activities and track payments. Payments for 'self-funding' activities go to and are disbursed directly from the Group's bank, and are therefore not classified as Group income. The Group's income is only subscriptions, donations, and fundraising which is used to settle Group costs. The Group income is less than the £25K level set by the Charity Commission before an independent auditor is required.</p> <p>Money in our accounts has been transferred to our business account in order to accrue more interest</p> <p>EDF/EON group has changed tariffs contributing to a bigger saving for us.</p> <p>Richard Fiest is now a regular hall hirer with 3 sessions a week adding to our revenue for hall hire.</p> <p>This year the accounts for 2016-17 were reviewed by Judita Rogers who was thanked for her contribution.</p>	
<b>7.</b>	<b>To Receive and Adopt the Annual Report</b>	
	<p>The Trustees' Annual Report for 2016-17 was adopted proposed at the AGM by Derek Hammersley and seconded by Rachel Fisher.</p> <p>Derek Hammersley then addressed the meeting by saying thank you and well done to David Mountain for all his hard work in getting the accounts in order.</p>	
<b>8 - 11</b>	<b>Election of Officers</b>	
	<p>Chris Davis asked LM if she was happy to stand again as Chair and thanked her for last year – it is down to the GSL to nominate the Chair person as it has to be someone he feels he can work with in the best interests of the Group– LM agreed to stand CD Nominated – seconded by the floor</p> <p>Elect Secretary – CO happy to continue to stand</p> <p>Treasurer – DM happy to continue to stand</p> <p>Committee members – TH, JR, and GM as OSM support, DH as district representative – all agreed to continue</p> <p>GH, PS, AW, JP, RP all to be elected to committee with the understanding that they do</p>	

	<p>not have to attend meetings</p> <p>LM also requested that she would like a parent representative form each section to join the committee Tracy Kemp, Wed Beavers/Scouts agreed</p> <p>Committee as above were elected en bloc.</p>	
<b>12.</b>	<b>To Elect Scrutineer</b>	
	Judita Rogers has been our Scrutineer for the last year and was thanked for her time. She agreed to stand again.	
<b>13</b>	<b>Presentations</b>	
	<p>Akela Pete – Gibson Pack – ‘Cub of the Year’ was presented to Shinae Joubert, Akela commented that this was an easy choice as Shinae is always kind and helpful at all times.</p> <p>Akela Gerald – Clark Pack ‘Six of the year’ was presented to Grey six again – this is about the sixth year running.</p> <p>‘Cub of the Year’ wasn’t presented at the meeting as the cub wasn’t present – this was presented on the following Tuesday to Molly Reed</p> <p>An award was presented to Erik Rogers for ‘Scouting Progress’</p> <p>Dave Sarton was invested as a leader.</p> <p>Wood badge was presented to Rachel Fisher.</p> <p>Presentation was made to Paul Leah for all his hard work and dedication over the years. CD said he was welcome back anytime.</p>	
<b>14</b>	<b>Address by District Commissioner Steve Robinson</b>	
	<p>Steve commented that although he was pleased to be at our meeting he had actually ‘retired’ in January so asked if anyone wanted to take on the District commissioner’s role. He thanked CD for all his efforts stating that he is currently acting GSL for 3 groups. Within the district there are 1400 young people involved in scouting with 500 leaders but they are always on the lookout for new leaders so the future of scouting can be ensured. Steve expressed his gratitude to all the leaders and the committee for their continued support and growth of the Group. He also thanked the children for regularly attending meeting and the parents for bringing them.</p> <p><b>Address by Deputy Mayor – Frank Kelly</b></p> <p>Thanked all for coming to the meeting, he has been involved with the Group now for 4-5 years he commented what a great group it was and how much effort is put into it and how much fun all involved seem to have.</p> <p>It was requested that all the young people were to stand and thank their parents, their leaders and to all that came to the meeting.</p> <p>Finally he thanked LM for the invite.</p>	
<b>15</b>	<b>AGM was concluded and closed at 4.55pm with thanks to all the children for sitting so respectfully and beautifully.</b>	
	Parents and children were then invited for afternoon tea.	